



Non-Profit Organization Request for Flyer Distribution

Date submitted: _____

Person submitting form: _____

Telephone/cell: _____

Email address: _____

Organization/Business represented: _____

Nature of business/Reason for submission (i.e. community event, fundraiser, etc.):

Dates for distribution: _____

Campuses to receive distribution (check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> All FISD Schools | <input type="checkbox"/> Henderson Elementary | <input type="checkbox"/> Brown Middle |
| <input type="checkbox"/> Blackburn Elementary | <input type="checkbox"/> Johnson Elementary | <input type="checkbox"/> Warren Middle |
| <input type="checkbox"/> Claybon Elementary | <input type="checkbox"/> Lewis Elementary | <input type="checkbox"/> Forney High School |
| <input type="checkbox"/> Criswell Elementary | <input type="checkbox"/> Rhea Elementary | <input type="checkbox"/> N. Forney High School |
| <input type="checkbox"/> Crosby Elementary | <input type="checkbox"/> Smith Elementary | |

Non-profit organizations only. You must attach your flyer and a copy of your 501(c)3 form to this request. No changes to your submission will be permitted once it has been submitted. Approval of any distribution will be for that item only. A separate distribution request form will be required for each item you wish to distribute. If approved, flyers will be available in a designated area at the campus(es) requested.

You will be contacted within five (5) business days of status of approval by telephone or email. If you are requesting to post a sign, you will be responsible to remove sign by a designated date.

Approved by: _____

Date: _____

Submit this form to:
Forney ISD-Communications Department
600 S. Bois d'Arc
Forney TX 75126
972.564.4055
972.552.3873 (fax)

For office use only:
Copies to: _____

Date: _____