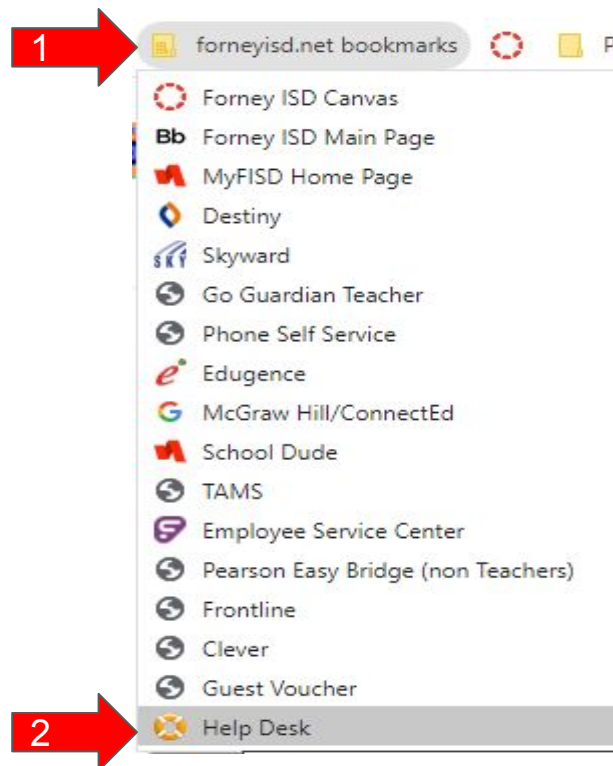


Help Desk Ticket

You will find the Help Desk login at the bottom of the forneyisd.net bookmarks.



*The Help Desk web portal is also available at helpdesk.forneyisd.net.

Once logged in, you can enter your ticket details from the "Request" tab.

A screenshot of the Help Desk login form. It has a dark background with white text. The form includes a "Log In" title, a "User Name" field with the text "slwatson", a "Password" field with masked characters, and a blue "Log In" button at the bottom.

A screenshot of the Help Desk portal's "Request" tab. The page title is "Help Request". It features a "Request Type" dropdown menu, a "Subject" text field, a large "Request Detail" text area, a "Carbon Copy (Cc):" checkbox labeled "Enabled", a "Location" dropdown menu set to "Administration Complex", and a "Room" dropdown menu. At the bottom are "Save" and "Cancel" buttons. A red box labeled "Request tab" points to the "Request" tab in the navigation bar. A large red arrow points from a red text box on the right towards the "Request Detail" text area.

Be sure to add as much information as possible in the Request Details box.